

Annex J

List of Activity Reports

I. STUDIES

A. Policy Studies

TITLE OF DOCUMENT	DATE
Land Valuation Policy Study Report - Volume 1, 2	June 2002
Land Laws and Regulations Policy Study - Volume 1, 2	July 2002
Fees and Finance Policy Study	18 July 2002
Institutional Arrangement Policy Study	July 2002
Policy Studies Integration Report	August 2002
Land Laws and Regulations Policy Study Vol 1	July 2002
Land Laws and Regulations Policy Study Vol 2	July 2002
Policy Studies Integration Report	October 2002
Institutional Arrangements Policy Study	June 2002
Institutional Arrangements Policy Study (Annexes)	
Forest Boundary Delineation Policy Study	February 2002
Executive Summary of AusAID-Financed Policy Studies Report	
Land Valuation Study - Interim Report	July 2003
Land Valuation Study Report 2003	17 October 2003
Land Markets Study for the LAMP (Inception Report)	April 2003
Land Markets Study for the LAMP (Draft Final Report)	January 2004
Land Markets Study for the LAMP (Final Report)	May 2004
Social Assessment II, Part I, Study of the LAMP	
Social Assessment of the Urban Prototype. Social Assessment II, Part I , Study of the LAMP	
Social Assessment II, Part I, Study of the LAMP (Annexes)	
Land Valuation	October 2003
National Training Needs Assessment Study for LAMP	16 June 2003
Mortgage Study for LAMP PIO1 Areas	August 2004
The Land Tenure Study (Preliminary Information)	July 2004
Land Development Process Study (Inception Report)	
Land Policies for Growth and Poverty Reduction	
Land Tenure Study: Data Gathering & Analysis	July 2003
Proposal to Undertake a Study on the Effectiveness of Cooperatives in Assessing Financial Packages and Government Assistance	27 April 2004

II. REPORTS

A. Plans

TITLE OF DOCUMENT	DATE
Annual Plan 2001 - 2002	November 2001
Mobilization Plan	December 2001
Interim Training Plan	January 2002
Annual Plan 2002 - 2003	10 February 2002
PA-LAMP Training Strategy and Plan	April 2002
LAMP Social Program Plan	July 2002

Consensus Building Plan for Policy Development	July 2002
Draft PA LAMP Plan for Gender Mainstreaming	30 September 2002
Plan for Gender Mainstreaming	February 5, 2003
Annual Plan 2002 - 2003	31 March 2003
Review of the LAMP Social Program Plan	July 2003
Draft Annual Plan 2003 - 2004	October 2003
Draft Annual Plan 2004 - 2005	June 2004
Gender Mainstreaming Plan of LAMP for the Extension Period	Oct 2003 - Dec 2004
PA LAMP Technical Assistance (Annual Plan 2001 - 2002)	December 2001
LGU Community Organizing Implementation Plan Ver. 3	30 June 2003

B. Periodic Reports

TITLE OF DOCUMENT	DATE
2001 Annual Report	2001
Annual Report 2003	2003
TA Reports for the September Quarter 2002	
TA Report for the December Quarter 2002	December 2002
Mid Term Interim Report - Social Assessment II Part I Study of the LAMP	April 2003
TA's Monthly Report	May 2002
Accomplishment Report	August 2002
Project Status Report PIO1 (2nd semester)	2001
Accomplishment Report (1st Quarter 2002)	2002

C. Project Reports

TITLE OF DOCUMENT	DATE
Proposed LAMP Terms of Reference for Project Preparation	
Project Preparation Report	Feb & Sept 20, 2000
Project Appraisal Document	June 2001
Project Design Document (Phase 1)	August 2004
Project Design Document (LAMP II)	September 2004
LAMP - Project Completion Report (PCR)	19 May 1998
Monitoring and Evaluation Strategy and Tools	21 May 2002
Mid-Term Review of Systematic Registration	
Inception Report	November 2001
Effective Project Design (Using the LogFrame Approach)	26 July 2004
LAMP II Work-In-Progress Design Document	August 2004
LAMP II Integrated Lessons Report	
LAMP Project Extension Program	
Introducing Innovations in Land Administration and Management: Lessons and Experiences from LAMP	
Executive Summary Key Findings from LAMP 1 & Recommendations for LAMP II	

D. Activity Reports

TITLE OF DOCUMENT	DATE
Final Report for Output 2.1, Activity 11 - Systematic Registration	30 June 2002
Final Report on Survey Control Activities as Part of Activity 11	18 July 2002

Transfer of Titles and Support Services: Realities on the Ground Prototype 1 (Leyte)	October 2002
A Review of the Community Relations Services of PIO 1	November 2002
Output 2.2, Activity 21 - Systematic Registration Final Report	December 2002
Cadastral surveys, Land Parcel Mapping, Land Records Database, and One Stop Shop as Part of Activity 21	December 2002
First Status Report on Land Document Registration	December 2002
Parcel-Based Systematic Land Rights Registration: Options with Reference to Comparative Examples from other Jurisdictions	December 2002
Survey Control Recommendations for LAMP II in Rural Situations as Part of Activity 21	12 January 2003
Output 2.2, Report of Technical Assistance to Prototype 1 in Activity 21	22 January 2003
Cadastral Survey and Mapping Report for Output 2.1, Activity 11	June 2002
Design of TA Activities in Output 2.2	November 2002
Brief Initial Report on Surveys and Mapping	April 2003
Surveys and Mapping Report Output 2.2, Activity 25	June 2003
Interim Report: LGU Community Organizing Capilla, Pastrana, Leyte	30 June 2003
Land Titling using Community Organizing Process Output 2.3, Activity 26	June 2003
Systematic Registration Report on Output 2.2, Activity 25 - Vol. 1, 2	30 June 2003
Report of Technical Assistance to PIO1 on Output 2.2, Activity 25	27 June 2003
Coordination of Systematic Registration Activities	October 2002
Coordination of Judicial Titling Activities	November 2002
Management Meetings and Outcomes Volume 1 - July and August 2002	November 2002
Management Meetings and Outcomes Volume 2 - September to December 2002	December 2002
Coordination of Systematic Registration Activities in 2003	February 2003
Second Assignment on Orthophoto Mapping	December 2003
Output 2.2, Activity 34 - Systematic Registration Adviser Final Report	31 March 2004
Exit Survey for LAMP PIO1 One-Stop-Shop	August 2004
GPS and OPM Pilot Testing Barangay Canino-an, Pastrana, Leyte	20 September 2004
Systematic Registration Adviser's Summary Report, Output 2.2, Activity 49	24 September 2004
Review of the PIO1 One Stop Shop	13 September 2004
Executive Summary PIO 2 Report - Activity 13	June 2002
Final Report for Output 3.1 Activity 13	June 2002
Final Report on Survey Control Activities as Part of Activity 13	17 July 2002
Cadastral Survey and Mapping Report for Output 3.1, Activity 13	June 2002
Surveying Control Recommendations for LAMP II in Urban Situations as Part of Activity 22	15 December 2002
Land Parcel Mapping in PIO 2 - Activity 22	December 2002
Executive Summary PIO 2 Report - Activity 22	December 2002
Final Report for Output 3.3 - Activity 22	December 2002
National Strategy on Land Records Management	February 2003
Final Report on National Strategy on Land Records Management	June 2003
Orthophoto Mapping Report	July 2003
Land Records Validation (Deliverable 27)	June 2003
Executive Summary Deliverable 27	June 2003
Community Relations Services in PIO2 - Deliverable 28	June 2003
Cross Index One Stop Shop System Specification	06 March 2003
Second Assignment on Orthophoto Mapping	November 2003
Orthophoto Mapping Report (Third Assignment)	20 May 2004
Executive Summary for Deliverable 36	31 March 2004

Analysis of the PIO1 and PIO2 Databases/Cross Index	August 2004
Final Report on Land Record Management	October 2004
Tour report (Study Tour 1)	
Completion Report (Study Tour 2)	Nov.-Dec. 2002
Lao and Thailand Technical Study Tour Final Report (Study Tour 3)	March 2003
Study Tour for Senior Managers of the Land Administration Sector and Project	April 2003
Technical Officers on the Management of a One Stop Shop (Study Tour 4)	
Report on LAMP QAP Symposium #7 on Benchmarking Land Administration	
Benefits in Functional Coordination and Land Data Sharing	19 February 2004
Documentation Report PIO2 Planning and Evaluation Workshop	14-15 June 2001
Documentation Report on CRS Strategy Development Workshop	May31-June 1, 2001
Documentation Report on Local Advisory Group Consultative Workshop PIO1	21 September 2001
Documentation Report on LGU/PO/NGO. Partnership Development Workshop	September 2001
Documentation Report on NGO/PO/LGU Partnership Development Workshop PIO1	11-20 Sept. 2001
Documentation Report on Year-End Assessment and Planning Workshop	17-19 Dec. 2001
Documentation Report LAMP Assessment Workshop First Quarter	3 April 2002
Introduction to LAMP - PIO I - Land Titling	November 2003
Cadastral Surveying Report	December 2003
Review of the Operation and Effectiveness of the QAP	June 2004
Review of Activity 11 [Output 2.1] PMO/PIO1 Joint Evaluation of Progress of TA And Counterparts	23 May 2002
Briefing Kit for Study Tour # 2	18 Nov-1 Dec 2002
Review of Systematic Registration PIO1 Macalpi-ay Pilot	October 15-16, 2001
Review of Systematic Registration PIO1	September 26-27, 2001
Bidding Documents for the Provision of Cadastral Survey Works for the Municipality of Pastrana, Province of Leyte	
Bidding Documents for the Provision of Cadastral Survey Works for the Municipality of Dagami, Province of Leyte	
Survey Control Recommendations for LAMP II in Rural Situations as Part of Activity 21	December 4, 2002
Report on Benchmarking Visit to Thailand	March 2001
Training Report on Community-Based Monitoring and Evaluation	June 14, Aug 28&Sept 6,'04
Training Coordinator's Report	
Strategic Planning Workshop on CRS for LAMP-PIO2	March 5-7,2002
Transfer of Titles and Support Services: Realities on the Ground PIO1	July 2002
Design of TA Support for PIO1 for the period July to December 2003, Activity 34 - Output 2.2	08 September 2003
PIO1 Report - for the Period July to December 2003	December 2003
Factors for Participation of Land Claimants in the Land Titling Activites of PIO1	August 2004
PIO2 CRS and FV Procedures and Outputs from April to September 2004	28 September 2004
Future Directions for Land Document Registration	May 2003
Future Directions for Land Document Registration	May 2003
Review of M&E System	November 2002
Informal Settlement Consultancy	July 2003
LAMP Consensus Building Activities with Civil Society Organizations	August 2003
The Consensus Building Process	August 2003

CIM/GIS Development	August 2003
Review of the M&E system and Its Operation	September 2003
Review of Activity 11 [Output 2.1] PMO/PIO 1 Joint Evaluation of Progress of TA and Counterparts	23 May 2002
Final Review of the M&E System	September 2004
Training/Workshop on Community-based Monitoring and Evaluation (CBM&E)	17-18 Nov 2003
Summary Report of the Consultation and Consensus Building for Policy Studies	Feb to August 2002
Review of Systematic Registration	
Bidding Documents for the Provision of Cadastral Survey Works for the Municipality Of Santa Fe, Province of Leyte	
Darangpan Han LAMP Listenership Survey (CRS) PIO 1	May 2002
PMO: Trancending the Workgroup Culture	17-19 August 2002
Land Tenure Status Report. Book 2 - Process Description and Data Analysis	September 2004

E. Model/Framework

TITLE OF DOCUMENT	DATE
Institutional Framework	March 2002
Monitoring and Evaluation Framework	
Feasibility and Design (Terms of Reference)	
Valuing Diversity and Widening Access: A Best Value Consensus Building Framework	December 2001
Community Relations Services Framework for PIO2	October 2002

F. Consolidated Report

TITLE OF DOCUMENT	DATE
Consolidated Report, 2001 - 2003	2001 - 2003
Consolidated Report, 2001 - 2004	Jan 2001 - Apr 2004

G. Progress Report

TITLE OF DOCUMENT	DATE
Progress Report LGU Community Organizing - Activity 26, Output 2.3	30 October 2003
Progress Report Land Titling Using Community Organizing Process - Activity 26, Output 2.3	October 2003
1st Progress Report (Composite Report)	
2nd Progress Report (Composite Report)	July 2001
3rd Progress Report (Composite Report)	February 2002
4th Progress Report (Composite Report)	5-12 August 2002
5th Progress Report (Composite Report)	7-17 February 2003
6th Composite Report	
7th Composite Report	Oct 2003-Apr. 2004
PMO Conduct of NGO - Led Community Organizing to Support Land Titling Activities in LAMP - PIO1	January 2004
Composite Report Outline	
Summary Report of the Consultation and Consensus Building for Policy Studies in Period February to August 2002	09 October 2002
Social Development under Integrated Pilot, Progress Report (Deliverable 39)	August 2004
Institutional Arrangements Policy Study Progress Report	18 August 2002

H. Missions Report

TITLE OF DOCUMENT	DATE
Aide Memoire	Aug 23-Sept 1, 1999
Aide Memoire	Jan 31-Feb 5, 2000
Aide Memoire	Feb 7-15, 2000
Aide Memoire	March 13-22, 2000
Aide Memoire	Nov 15 - Dec 6, 2000
Aide Memoire	Jan 25-30, 2001
Aide Memoire	July 18-25, 2001
Aide Memoire	August 5-12, 2001

J. Evaluation Report

TITLE OF DOCUMENT	DATE
Preliminary Evaluation of Administrative Titling	March 2003
Evaluation of Community Relations Service Pilots	May 19, 2004
Evaluation of Community Participation - PIO2	October 2003
PIO2 Final Evaluation Report	31 December 2003
Evaluation Report on PIO2 CRS/SD Procedures and Outputs	03 May 2004
HRD and Training Annual Evaluation Report	December 2002
Year 2 HRD and Training Evaluation Report	August 2003
Activity Evaluation Reports PIO II	
Systematic Adjudication Team (Activity Evaluation Report PIO 1)	
Lessons and Methodology Report	March 2004
PIO 1 Activity Evaluation Reports	

K. Other Reports

TITLE OF DOCUMENT	DATE
Key Documents Prepared by Institutional Arrangements Adviser	20 December 2002
Key Documents Prepared by Land Law Adviser	21 March 2003
Key Documents Prepared by Institutional Arrangements Adviser	April to June 2003
Free Patent Amendment Bill Report	August 2004
Review of Laws, Policies and Institutional Set-up on Tenancy in the Philippines	August 2004
Free Patents Management Tool	November 2002
Judicial Titling: Material for Cadastral Officers and Commissioners of Court	15 November 2002
Standard Bid Evaluation Form	
Philippines-Australia Land Administration and Management Project-Quality Assurance Panel	
Development of Systems Design Based on the User Needs Analysis for Land Tenure Study	February 2003
Draft Standards for Philippine Systematic Adjudicators	
TOR for World Bank Funded Studies	November 2002
Informal Policy Note	
MOA Between PMO.PIO1.PIO2	August 2001
Philippine LAM Project Legal Opinion on the Loan Agreement	
Executive Order No. 192	

NEDA Board Approval of LAMP Project and Policy Statement	
Standard Bidding Documents	
Loan Agreement	November 2001

III. MANUALS

A. Training Manual

TITLE OF DOCUMENT	DATE
Project Cycle Management. <i>Training Handbook</i>	May 1999
Training Manual	April 2002
A Good Practice Guide to the Competency Based Approach to Technical and Vocational Education and Training	June 2002
Training Manual Summary	10 July 2002
A Good Practice Guide to the Functional Analysis Approach for Development of Competency Standards and Linked Curriculum Development for Training	November 2002
Training Manual (First Draft)	December 2001
Training Manual on Geographic Information System (GIS) MapInfo Professional	
The Competency or Standards-Based Approach to Education and Training (Primer)	September 2003
The Competency Standards-Based Approach to Education and Training	May 2004
Training Games for Managing Change	
Requirements for the Competency Based Approach to Training in the LAMP	November 2002
Quick Guide to the HRD Forms of PA LAMP (duplicate)	June 2002
A Good Practice Guide to Competency Based Assessment and the Development of Assessor Guides	November 2002
An Introduction to the Competency Based Approach to Technical and Sub Professional Training and Development	March 2003
Perspectives on Strategic Human Resource Management (Discussion Outline)	
Training Manual for One Stop Shop	
Training Manual for Office Validation	
Training Manual on Cadastral Index Mapping	

B. Procedures Manual

TITLE OF DOCUMENT	DATE
Procedure Manual for Urban and Rural Cadastral Index Map	30 June 2003
Procedure Manual for Urban and Rural Cadastral Index Map Production	30 June 2002
Field Validation Procedure Manual	20 June 2002
Office Validation Procedure Manual	24 June 2002
Procedural Manual for PIO 2 OSS	December 2002
Fake Title Identification Procedure Manual	13 February 2002
Office Validation Procedure Manual - Version 3	March 2004
Manual of Procedures for Quezon City One Stop Shop	
Procedural Manual for the Development of Cadastral Index Map (CIM) Through GIS	

C. Operations Manual

TITLE OF DOCUMENT	DATE
GPS Guidelines and Receiver Operation Manual	22 June 2002
GPS Guidelines and Receiver Operation Manual	22 June 2002
GPS Processing and Adjustment Manual	November 2002

Report on Judicial Titling: SAT Training and Operations Manual	18 November 2002
GPS Processing and Adjustment Manual Ver.1.6	31 May 2003
Judicial Titling: SAT Operations Manual Volume 1	June 2003
Operations Manual for Free Patents Activity 25	31 March 2004
Field Operations Manual	March 2004
Administrative Operations Manual	
LAMP The Manual of Operations	
GIS/CIM Operation Manual for Prototypes 1 & 2, Version 1	July 2003
Cross Index User Manual	30 June 2002
PIO 2 Manual of Operations	September 2002
Administrative and Operational Manual	
One Stop Shop Operations Manual	

D. Financial Manual

TITLE OF DOCUMENT	DATE
LAMP Financial Management Manual	September 15, 2001
Financial Management Manual	

E. Activity Manual

TITLE OF DOCUMENT	DATE
Manual of procedures in Prevention, Detection, Segregation, and Disposition of Fake / Spurious and Fraudulent Titles	September 2004
Manual on Land Records (Management-Prototype II)	April 27, 2001
Manual on Systematic Land Adjudication and Registration	May 16, 2002
GPS Guidelines & Receiver Operation	
A Reference Guide on the Land Tenure Study	February 2003
LAMP GPS Processing & Adjustment Manual	
Manual for Densification of the Geodetic Network to Support Land Records Management and Cadastral Surveying	30 June 2002
Land Records Management Manual - PIO 2	11 July 2001
Community Relations Handbook Land Records Management - Participatory Tools and Techniques for Prototype 2	June 2003
User Manual PIO2 Tracking/Cross Index System	March 2004
User Manual PIO2 Cross Index	30-Jun-02
Gender Mainstreaming Handbook	August 2004
M&E Handbook	

IV. REFERENCES

TITLE OF DOCUMENT	DATE
Country Briefing Paper (Women in the Philippines)	December 1997
HRD General Conditions For Fixed-Spread Loans	September 1999
AusGuidelines	
Guidelines Procurement Under IBRD	
Build-Own-Operate Agreement	
Resolution 99-01	1999 - 2001
Introduction to Program Evaluation (Participant Workbook)	
Human Resource Information System (Clients Manual)	

New Zealand Qualifications Framework and Human Resource Management Standards	2004
The Encyclopedia of Group Activities	
The Encyclopedia of Icebreakers	
How to Be a Better Team Builder	
Land Titling Experience in Asia	
Training Games for Managing Change	
Tools for Effective Presentations	
Land Titling - The Big Picture	
Guidelines Selection and Employment of Consultants by World Bank Borrowers	
Draft Competency Standards for Systematic Adjudicators Community/Customer Relations Service Officers Human Resource Practitioners	
Land Administration Guidelines of the United Nations Economic Commission for Europe Replacement Cover Page Subic Bay Area Municipal Development Project Training and Curriculum Guide	
HR Information System Ver 2.0	
Training and Competitiveness: An Asian Firm Perspective	January 2004
Organizing Communal Irrigators' Associations (Initial Operations of the Bagting-Siclong (Laur) Irrigation System	

Reports of Prototype Implementation Office 1

TITLE OF DOCUMENT	DATE
1st Quarter Report	2002
2nd Quarter Report	2002
3rd Quarter Report	2002
1st Status Report on Land Titling Document Registration as part of Activity 2.1	Dec '02
Documentation Report - Review of Systematic Registration, Brgy. Libertad, Palo, Leyte	9/1/2000
Documentation Report LAMP Assessment Workshop 1st Quarter (Hotel Alejandro, Tacloban City)	4/3/2002
Documentation Report: CRS Field Preparation Training	Oct. 02
Documentation Report: Review of Systematic registration (Macapilay)	15-16Oct01
Final Report for Output 2.1 Activity 11 (Systematic Registration)	30-Jun-02
LAMP PIO 1 3rd quarter 2003, Documentation Report	
LAMP Report on Local Advisory Group Consultative Workshop (Marabut Park, Marabut, Samar)	SEPT 01
LGU Community Organizing Capilla, Pastrana (Interim report)	June O3
Policy Studies Integration Report	2-Aug
Report to AusAID - technical Assistance for Prototype 1 for the period July-December 2003	Dec. 03
Report to PMO on Land Titling Options (SA Issues, Pilot Outcomes)	10/27/2001
Status of Systematic Registration Activities	SepOct01

Reports of Prototype Implementation Office 2

TITLE OF DOCUMENT	DATE
1st Quarter Report	2002
2nd Quarter Report	2002
3rd Quarter Report	2002
Completion Report Manila, Philippines and Bangkok, Thailand	March 2001

Monitoring and Evaluation Framework	August 2001
Review of M&E System Establishment and Operations	November 2002
Evaluation of Procedures Tested and Innovations Introduced to Improve Land Administration and Management	
Community Perception Report (Brgy Holy Spirit)	
Training Report on Community-based Monitoring and Evaluation (CBM&E)	September 2004